Vanlue Local Board of Education

March 23, 2026

The Vanlue Board of Education met in regular session on Monday, March 23, 2026 in the Library/Media Center. President Sean Martin called the meeting to order at 6:30 p.m. Roll Call: Mrs. Caudill, present; Mrs. Garner, present, Mr. Martin, present, Mrs. Mason, present; Mr. Walerius, present. Mrs. Garner offered the opening prayer and Pledge of Allegiance.

APPROVAL OF AGENDA:

26-14 Mr. Walerius moved, seconded by Mrs. Garner to approve the agenda as printed.

Mrs. Garner	Yes		
Mr. Martin	Yes	Passed	X
Mr. Mason	Yes	Failed	
Mr. Walerius	Yes	Vote	5-0
Mrs. Caudill	Yes		

INVOLVEMENT OF VISITORS: None

EXECUTIVE SESSION:

26-15 Mrs. Garner moved, seconded by Mr. Mason the Vanlue Local Board of Education enters into executive session at 6:32 p.m. for personnel consideration.

Mr. Martin	Yes		
Mr. Mason	Yes	Passed	X
Mr. Walerius	Yes	Failed	
Mrs. Caudill	Yes	Vote	5-0
Mrs. Garner	Yes		

The Board returned to regular session at 6:50 p.m.

MODIFICATION OF AGENDA:

26-16 Mr. Mason moved, seconded by Mr. Walerius to modify the agenda by moving the hiring of a bus driver from the consent agenda to a separate motion.

Mr. Mason	Yes		
Mr. Walerius	Yes	Passed	X
Mrs. Caudill	Yes	Failed	
Mrs. Garner	Yes	Vote	5-0
Mr. Martin	Yes		

CONSENT AGENDA – REGULAR MEETING:

26-17 Mr. Mason moved, seconded by Mrs. Garner to approve the Consent Agenda as follows:

A. APPROVAL OF MINUTES AND REPORTS:
To approve the following:
- ❑ Minutes of the February 16, 2026 regular meeting, per copies
- ❑ February 28, 2026 Treasurer's financial and investment reports as submitted

B. TREASURER'S TRANSACTIONS:
- ❑ Official Certificate of Estimated Resources FY27
- ❑ Resolution Accepting the Amounts and Rates as Determined by the Budget Commission FY27

C. REMOVAL OF GRADUATION REQUIREMENT:
To approve the removal of the 1/2 credit of computer technology required for Vanlue High School graduation.

D. HANDBOOKS FOR THE 2026-2027 SCHOOL YEAR:
To approve the following handbook for the 2026-2027 school year:
- Course Description Book

E. OPEN ENROLLMENT FOR THE 2025-2026 SCHOOL YEAR:
a. 1 student – Findlay – Effective March 5, 2026

F. CONTRACTS, RESIGNATIONS, ASSIGNMENTS, ETC.:
Having passed criminal record checks and certification requirements as determined by the State of Ohio Department of Education, the following contracts/assignments and changes be approved:
- ❑ CERTIFIED CONTRACT 2026-2027 SCHOOL YEAR:
  - ❑ Emma Brinkman – Teacher – Step 0

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- SUPPLEMENTAL CONTRACTS – 2025-2026 SCHOOL YEAR:
  - Jared Kloepfer – Boys Track Coach – Step 0
  - Bethany Kloepfer – Girls Track Coach – Step 2
  - Jake Kemmery – Head Baseball Coach – Step 0
  - Jeremy Smith – Assistant Baseball Coach – Step 0
  - Randy Phillips – Assistant Softball Coach – Step 1
- Non-Renewal of Supplemental Contracts effective at end of 2025-2026 school year and/or season:

Assistant Athletic Director – Robert Brooks
Head Boys Basketball – John Kloepfer
Assistant Boys Basketball – Austin Cardwell
Jr. High Boys Basketball – Jeremy Smith
Weight Room Coordinator – Anthony Cardwell
Head Girls Basketball – Robert Brooks
Assistant Girls Basketball – Shonda Ritterspach
Jr. High Girls Basketball – Jake Kemmery
Yearbook Advisor – Emily Musgrave
Co-Student Council Advisor – Emily Musgrave
Co-Student Council Advisor – Shonda Ritterspach
High School Quiz Bowl Advisor – Grant Johnson
Jr. High Quiz Bowl Advisor – Grant Johnson
Band – Nathan Theabeau
Summer Band – Nathan Thebeau
Assistant Band – Heather Nielsen
National Honor Society – Mellisa Cole
Junior National Honor Society – Mellisa Cole
Co-Majorette Advisor – Kathy Wisner
Co-Majorette Advisor – Kaley McCoy
Junior Class Advisor – Heather Stapley
Senior Class Advisor – Elizabeth Taylor
Head Softball – Taylor Dickman
Jr. High Track – Shonda Ritterspach
Cheerleading Advisor – Mitzi Wellman
JH Cheerleading Advisor – Chelsea Barnes
Grades 7/8 Advisor – Shonda Ritterspach

The Board reserves the right to treat any offer of employment as withdrawn if the contract is not signed and returned within ten (10) business days of mailing.

Mr. Walerius	Yes		
Mrs. Cauill	Yes	Passed	X
Mrs. Garner	Yes	Failed	
Mr. Martin	Yes	Vote	5-0
Mr. Mason	Yes		

CONTRACTS, RESIGNATIONS, ASSIGNMENTS, ETC.:

26-18 Mrs. Garner moved, seconded by Mr. Mason to approve the following contract:

- CLASSIFIED CONTRACT 2025-2026 SCHOOL YEAR:
  - Lana Ritter – Bus Driver

Mrs. Caudill	Yes		
Mrs. Garner	Yes	Passed	X
Mr. Martin	Abstain	Failed	
Mr. Mason	Yes	Vote	4-0
Mr. Walerius	Yes		

ODOT PURCHASING RESOLUTION:

26-19 Mrs. Caudill moved, seconded by Mr. Walerius to approve the following resolution to join the ODOT Purchasing Cooperative Program:

WHEREAS, Section 5513.01 (B) provides the opportunity for Counties, Townships, Municipal Corporations, Conservancy Districts, Township Park Districts, Park Districts created under Chapter 1545 of the Revised Code, Port Authorities, Regional Transit Authorities, Regional Airport Authorities, Regional Water and Sewer Districts, County Transit Boards, State Universities or Colleges to participate in contracts of the Ohio Department of Transportation for the purchase of machinery, material, supplies or other articles.
NOW, THEREFORE,
Be it ordained by the Vanlue Board of Education (Board):
SECTION 1.
That the Superintendent hereby requests authority in the name of the Board to participate in the Ohio Department of Transportation contracts for the purchase of machinery, materials, supplies or other articles which the Department has entered into pursuant to Ohio Revised Code Section 5513.01 (B).

SECTION 2.
That the Superintendent is hereby authorized to agree in the name of the Board to be bound by all terms and conditions as the Director of Transportation prescribes.
SECTION 3.
That the Treasurer is hereby authorized to agree in the name of the Board to directly pay vendors, under each such contract of the Ohio Department of Transportation in which the Board participates, for items it receives pursuant to the contract.
SECTION 4.
That the Board agrees to be responsible for resolving all claims or disputes arising out of its participation in the cooperative purchasing program under Section 5513.01(B) of the Ohio Revised Code. The Board agrees to waive any claims, actions, expenses, or other damages arising out of its participation in the cooperative purchasing program which the Board may have or claim to have against ODOT or its employees, unless such liability is the result of negligence on the part of ODOT or its employees.

Mrs. Garner	Yes		
Mr. Martin	Yes	Passed	X
Mr. Mason	Yes	Failed	
Mr. Walerius	Yes	Vote	5-0
Mrs. Caudill	Yes		

POLICY READING – FINAL READING:

26-20 Mr. Mason moved, seconded by Mrs. Garner to approve the following updates to district policies already in place:

- 4162 – Drug and Alcohol Testing of CDL License Holders Who Perform Safety-Sensitive Functions and are Subject to DOT Testing
- 4162.01 – Drug and Alcohol Testing of Employees Without CDL Licenses Who Transport Students in Alternative Vehicles
- 5112 – Entrance Requirements
- 5421 – Grading
- 5430 – Class Rank
- 5500 – Student Conduct
- 6220 – Budget Preparation
- 6320 – Purchasing and Bidding
- 6325 – Procurement – Federal Grants/Funds
- 6425 – Use of District Tax Exempt Certificate
- 7540.03 – Student Technology Acceptable Use and Safety
- 7540.04 – Staff Technology Acceptable Use and Safety
- 7540.09 – Artificial Intelligence (“AI”)
- 8600 – Transportation
- 8600.04 – Bus and Alternative Vehicle Driver Certification
- 8640 – Transportation For Non-Routine Trips
- 8650 – Transportation By Alternative Vehicles

Mr. Martin	Yes		
Mr. Mason	Yes	Passed	X
Mr. Walerius	Yes	Failed	
Mrs. Caudill	Yes	Vote	5-0
Mrs. Garner	Yes		

2026-2027 ESC CONTRACTS:

26-21 Mr. Mason moved, seconded by Mrs. Garner to approve the following contracts with the Hancock County Educational Service Center for the 2026-2027 school year:

- Special Education and Supervisory rate at an estimated cost of $258,680.43
- Preschool Funds for FY27 at an estimated cost of $59,934.49
- TESOL (Teaching English to Speakers of Other Languages) at a cost of $4,925.00

Mr. Mason	Yes		
Mr. Walerius	Yes	Passed	X
Mrs. Caudill	Abstain	Failed	
Mrs. Garner	Yes	Vote	4-0
Mr. Martin	Yes		

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REPORTS:

1. VTA Report – Mrs. Barnes
2. Administrative Reports – Mr. Petrie an Mr. Valasek
3. Board Reports

EXECUTIVE SESSION:

26-22 Mr. Mason moved, seconded by Mrs. Caudill the Vanlue Local Board of Education enters into executive session at 7:20 p.m. for consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee.

Mr. Walerius	Yes		
Mrs. Cauill	Yes	Passed	X
Mrs. Garner	Yes	Failed	
Mr. Martin	Yes	Vote	5-0
Mr. Mason	Yes		

The Board returned to regular session at 7:46 p.m.

ADJOURNMENT:

26-23 At 7:46 p.m. Mr. Mason moved, seconded by Mrs. Caudill the meeting adjourn.

Mrs. Caudill	Yes		
Mrs. Garner	Yes	Passed	X
Mr. Martin	Yes	Failed	
Mr. Mason	Yes	Vote	5-0
Mr. Walerius	Yes		

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President

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Treasurer